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Memorial Application Form (rev Nov 2010)

Date _____

CEMETERY (CHECK ONE) St Patrick St Mary

ACTIVITY (CHECK ONE) Lettering Monument Flat Marker Foundation Other _____

Memorialist _____ Phone _____

Address _____ City _____ State _____ Zip _____

Original Lot Owner _____ Last Burial _____

Lot Location Range _____ Section _____ Lot _____ Yard _____ Lot Size _____ x _____

Foundation/Marker Size _____ x _____ Cemetery Charges \$ _____

To be prepared by the Memorialist (Or attach a drawing to the Application) Sketch of Memorial showing all Dimensions, Size & Description, of Medallions, Symbols, Photo & Lettering on all Surfaces. Please also specify type of granite and finish.

Base Size: Length _____ Width _____ Height _____ Die Size _____

<p>FRONT</p>	<p>BACK</p>
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The undersigned, who represents that he, she or they, is or are the sole and exclusive holder or holders of the right of burial in the grave/lot described herein hereby authorizes and requests the Manager of the above mentioned cemetery to permit the installation of the memorial described above or related work as specified, and does hereby agree to all the terms, conditions and other provisions as set forth on this application and the regulations of Saint Patrick Cemetery/ Saint Mary Cemetery, a copy of which the undersigned acknowledges having received.

PRINT NAME _____ RELATIONSHIP TO OWNER _____ ADDRESS _____ DATE _____

SIGNATURE _____ DATE _____ (Please use back of form for additional signatures.)

LOT HOLDER, HEIRS, AGENTS AGREEMENT – Application is hereby made for permission to place a monument or marker, or to perform certain lettering work described at the top of this application. Permission is also requested for the Memorialist to furnish the monument or marker, or perform the lettering work in accordance with the rules and regulations of Saint Patrick Cemetery and Saint Mary Cemetery. It is understood that all such work is subject to all the rules and regulations of Saint Patrick Cemetery and Saint Mary Cemetery now in force or hereafter adopted. The signers of this application represent that he, she, or they, is or are the sole and exclusive holder or holders of the right burial in the grave or lot described at the top and hereby authorize and request the Manager of the cemetery to permit the placement of the monument or marker, or lettering work on the grave or lot, and does or do hereby agree to all the terms, conditions and other provisions set forth on this application. **This memorial is sole property of the lot holder. Saint Patrick Cemetery and Saint Mary Cemetery is not responsible for vandalism, theft or damage to this memorial. The lot owner is advised to obtain insurance coverage for vandalism, theft, or damage to this memorial.**

MEMORIALIST AGREEMENT - I certify that I have been authorized by the person making this application to prepare a monument, or marker, or perform certain lettering work as outlined at the top of this agreement. I certify that this monument or marker is made entirely of first-grade material and that the workmanship on said monument or marker will be of the highest standard. I hereby agree to abide by the rules and regulations of Saint Patrick Cemetery and Saint Mary Cemetery now in force or hereafter adopted, and further agree that if the completed monument or marker does not comply with said rules and regulations, it will be removed by me within three business days of notification by the Cemetery Manager, without cost to Saint Patrick Cemetery and Saint Mary Cemetery or to the Lot Holder. The Memorialist or Agent further agrees to hold Saint Patrick Cemetery and Saint Mary Cemetery and its Agents, free from any liability whatsoever for damage to the monument or marker before the setting of said monument or marker in the cemetery. I hereby agree to indemnify, defend and save harmless Saint Patrick Cemetery and Saint Mary Cemetery and its Agents, upon, or from, any and all claims, demands or alleged causes of action arising by reason of the placement or lettering of said monument or marker. I hereby agree to pay for any damage to Saint Patrick Cemetery and Saint Mary Cemetery property or other monuments or markers, during the transportation and or installation of this monument or marker. Acceptance of this monument or marker application by Saint Patrick Cemetery and Saint Mary Cemetery is evidenced by the service fee payment receipt issued for the monument or marker. All monument or marker or lettering applications must be submitted for approval prior to any work being started so that there is no question concerning the acceptance of such monument or marker or lettering. **All monument/marker applications must be submitted for approval prior to delivery. However, approval of the monument/marker is subject to inspection by Saint Patrick Cemetery and Saint Mary Cemetery at the time of delivery.**

Memorialist Signature _____ Date _____

**ST. PATRICK CEMETERY & ST. MARY CEMETERY
RULES AND REGULATIONS GOVERNING MONUMENTS, MARKERS & FOUNDATIONS**

1. The dimensions and composition of all monuments to be erected must be submitted to the Office of the Cemetery to be approved by the manager.
2. No monument or flat marker shall be set on any lot against which there is a bill outstanding, or any lot that is not under endowed care.
3. Foundations will be built by the Cemetery's employees only.
4. The manager shall have the authority to reject any plan design for any memorial which, for reason of size, design, inscription, finish, or quality of stone is, in the opinion of said unsuited to the lot or section on which it is to be placed.
5. All memorials shall be made of the best quality of granite. Producers of monument materials, and retail dealers, in order to secure the approval of Cemetery must agree to sell only first grade, clear stone for memorial purposes, and must be willing to guarantee that such stone is free from sap or anything which will cause rust stains, that it will not check or crack, and agree that should such faults develop within five years from the date of setting, the memorial will be replaced without cost to the cemetery or lot owner, by such producer.
6. Cemetery employees will finish off foundations two inches (2") below the established grade. On sloping grades foundations will be finished off two inches (2") below the lowest part of slope.
7. Flat markers are not allowed on lots marked by monuments. One monument or one flat marker to a lot. Veteran markers are the only exception to this rule and are allowed on monument lots.
8. All die-stones shall be finished on at least the front and back. Bases shall be of equal quality as the die-stone.
9. No monument susceptible to disintegration or corrosion, such as limestone, sandstone, cement or metal will be permitted.
10. Repairs and upkeep of all memorials is the responsibility of the lot owner. The cemetery will not be responsible for damage by vandals to any memorials within its confines. No memorial shall be removed without written permission.
11. All monuments shall be located on the lot by the manager according to the plan for that particular lot.
12. Changing the established grade by raising or lowering the sod by monument dealers is expressly forbidden.
13. Cleaning monuments with acids or chemicals will require written permission on forms supplied at the cemetery office.
14. The manager reserves the right to limit and approve the size, type, style and kind of memorials and the size, type, style and content of any lettering to be placed upon the lots in its cemetery in accordance with its Rules and Regulations in force from time to time.
15. Bases under 4'-0" long shall not show more than six inches (6") high above the established grade. Bases 4'-0" long or over may show not more than eight inches (8") above the grade.
16. The number of symbols added to any one monument is limited to two (2). This does not include a framed photo which might be affixed to the monument, the size of which may be no greater than 4" x 4". If more than one person appears in the photo to be mounted on the monument, it may be no larger than 6" x 6" and must be approved by the manager of the cemetery.
17. Non - religious symbols or emblems must be approved by the manager of the cemetery. If approved, the non-religious symbol or emblem must be placed on the back of the die and be smaller than the religious symbol which appears on the front of the monument. The non-religious symbol may be up to 8" x 8" or equivalent size, allowing for shapes that are not square.
18. Any inscriptions and sayings on the front or back of the monument will be Scriptural in nature or reflective of the faith tradition of the Catholic Church. There are several pages of appropriate Scripture references and faith based quotes available upon request.
19. Monument designs and sizes must be pre-approved in writing by the manger of the cemetery. A scale drawing must be submitted in writing prior to casting of the design. Regulations are subject to variations depending on the cemetery section and lot location.
20. If the deceased is not being buried in the lot, his/her name on the stone must be preceded by "In Memory Of". Nicknames, when approved, must be on the same line as the Christian name and be in quotes.

MONUMENT SIZE REQUIREMENTS (Inquire at cemetery office for lot sizes not listed.)

<u>SIZE OF LOT</u>	<u>LENGTH & WIDTH MAXIMUM</u>	<u>LENGTH & WIDTH MINMUM</u>
<u>ST. PATRICK CEMETERY (MONUMENT)</u>		
20 X 10	8'0" X 1'6"	4'0" X 1'2"
10 X 20	4'0" X 1'6"	3'2" X 1'2"
12 X 10	5'0" X 1'6"	3'2" X 1'2"
10 X 10	4'0" X 1'6"	3'0" X 1'2"
7 X 16	3'6" X 1'2"	2'6" X 1'0"
6 X 10	3'2" X 1'6"	2'6" X 1'0"
3 X 10	2'6" X 1'0"	2'6" X 1'0"
<u>ST. MARY CEMETERY (MONUMENT)</u>		
10 X 20	5'0" X 1'6"	3'6" X 1'2"
10 X 10	4'0" X 1'6"	3'0" X 1'2"
6 X 18	4'0" X 1'6"	3'0" X 1'2"
6 X 18 (EXCEPTION SECTION 12)	3'2" X 1'6"	3'0" X 1'2"
6 X 10	3'2" X 1'6"	3'0" X 1'2"

FLAT MAKER SIZE REQUIRMENTS

Monuments are not allowed on lots less than 10 feet in length. A flat granite marker sawed bottom only may be used on these lots set flush with the grade in the following sizes:

<u>TYPE OF LOT</u>	<u>ST. PATRICK/ST. MARY CEMETERIES (FLAT MARKERS)</u>	<u>SIZE OF MARKERS</u>
Single Grave		2'0" x 1'0" x 4"
Two Grave		2'6" x 1'0" x 4"
Three Grave		3'0" x 1'0" x 4"

Additional Signature: I have read and understand the monument guidelines set forth by St. Patrick/St. Mary Cemeteries.

Signed _____

Date _____